



County of Bland, Virginia

Job Description

JOB TITLE: PART TIME GENERAL MAINTENANCE WORKER

FLSA STATUS: Non-Exempt

DEPARTMENT: Maintenance of Grounds

SUMMARY OF JOB PURPOSE

Maintain and service and perform minor repairs on vehicles, mowers, tractors, etc. Ability to operate tractors, dump trucks, manual transmission vehicles, ditch witches, weed eaters, push mowers, walk behind mowers, hedge trimmers, chain saws, etc. Ability to work alongside maintenance personnel to make sure that all Maintenance Department equipment and vehicles are kept in safe and good working conditions at all times. Under the direct supervision of the Director of Buildings, Maintenance, and Grounds.

JOB CONTENT

Work productively alone as well as in a group environment; must be willing to perform duties as required by your Direct Supervisor with the ability and knowledge to: operate power tools such as circular saws, sanders, table saws, routers, jig saws, band saws, reciprocating saws, drills, nail guns, air compressors, etc.; to repair, construct, and maintain: desks, shelves, chairs, cabinets, benches, floors, molding, doors, windows, stairs, etc.; to work with adhesives, stripper, stain, paint, etc.; and knowledge of framing, concrete forming, finishing, wood work, sheet rock, etc.; to mow steep banks with walk behind mowers & weed eaters; to climb and work off ladders, scaffolding, planks, etc. from various heights; to paint exterior/interior surfaces using epoxy, latex, oil base; to perform general custodial duties; to operate equipment such as tractors, weed eaters, lawn mowers, fertilize spreaders, walk behind mowers, push mowers, hedge trimmers, chain saws, ditch witch, loader, back hoe, shovels, rakes, hoe, etc. Responsible for keeping grounds attractive by fertilizing, seeding, planting, trimming, brush removal, raking leaves, mulching, watering shrubs, mowing, trash pickup, etc. General knowledge and use of all cannery equipment; boilers, retorts, air compressor, kettles, can sealers, steamers, blancher, colander, mixers, meat slicer, potato peeler, etc. Ability to perform general maintenance, upkeep and minor repairs of cannery equipment.

KNOWLEDGE/ACCEPTABLE EXPERIENCE

High School Education or Equivalent; experience preferred, at least 21 years of age and in good physical health and can do moderate to heavy lifting up to 100 pounds as frequently as necessary. Possesses the ability to climb ladders, stand for extended periods of time, push or pull objects, walk, reach (above shoulders, overhead, and horizontally), and operate equipment and tools while being subject to environmental conditions, hazards, atmospheric conditions, cleaning chemicals, and furnace or boiler by products education.

Revised June 11, 2015